

## NATIONAL HERITAGE INSTITUTE

REGIONAL HERITAGE SITE MANAGEMENT AT SYCHROV

# RULES FOR VISITORS TO THE PARK AND GARDEN OF THE STATE CHATEAU OF ZÁKUPY

(THE "COURTYARD, PARK, GARDEN")

### Article 1 - ACCESS TO THE PARK AND GARDEN

The park and garden are part of a national cultural heritage site, protected under Act No. 20/87 Coll. on State Heritage Protection, as amended.

### Article 2 - OPENING HOURS

1. The park and garden are open to the public on the following days during the following hours:

April, September and October - daily from 9:00 a.m. to 6:00 p.m.,

May and June - daily from 9:00 a.m. to 7:00 p.m.,

July and August - daily from 9:00 a.m. to 8:00 p.m.

The park and garden are closed in January, February, March, November and December regardless of the weather.

2. Access to the park or garden may be modified by the management of the heritage site if necessitated by the current operational or security situation. For operational reasons (filming, commercial rental, etc.), the park or garden can be entirely closed to the public.

### Article 3 - ADMISSION FEE

1. Admission to the park and garden is free of charge for visitors under normal operating conditions. If there is a cultural event, an admission fee might be charged for the entry to the park and garden.
2. Persons under the age of 15 are not allowed in the park and garden without being accompanied by an adult.

### Article 4 - ORGANISATION OF VISITS

1. The tour and visit to the park and garden are unguided.

### Article 5 - SAFETY AND PROTECTION

1. It is prohibited to:
  - a. consume alcohol or any other narcotic or addictive substances. No persons reasonably suspected of being drunk or under the influence of drugs or other narcotic or addictive substances are allowed;
  - b. smoke in the courtyards (not even e-cigarettes) except in designated smoking areas;
  - c. throw cigarette butts on the ground, light or use open fires or use any kinds of fireworks;
  - d. carry or use weapons;
  - e. step on grassy, move off the marked paths, tread new paths, pick or break flowers, tear off blossoms/leaves from trees and bushes, break branches, climb trees and bushes, jump over, climb over or under the hedges, fence walls and stone railings, sit on or walk on or climb over fountains and stone railings, hunt game and birds or harm them in any way, damage flora;
  - f. damage, destroy or remove in any way the equipment of the courtyard, park and garden, write or paint on the walls, statues and other natural and structural elements;
  - g. swim in the pond;
  - h. use the grass areas for having picnics;
  - i. drive and park motor vehicles and lean any means of transport (e.g. bicycles, scooters, etc.) against walls, stone railings, trees and hedges or place them in any places other than those designated for this purpose;
  - j. post or hand out posters, leaflets, etc. without the knowledge of the heritage site management;
  - k. throw rubbish outside the garbage cans; litter the park and garden in any way;
  - l. camp or play ball games, geocache or place "caches";
  - m. Fly, take photos and film with drones; any exceptions are granted by the chateau manager: [zakupy@npu.cz](mailto:zakupy@npu.cz);
  - n. disturb the peace, order, safety and good manners, play loud music or other sound recordings, shout and be loud, and thereby disturbing other visitors;
  - o. touch or tamper with the information system.
2. To protect the park, the garden and visitors, selected outdoor areas are monitored by a camera system with video recording. Information on the protection of personal data is available on the website at [www.npu.cz](http://www.npu.cz) in the personal data protection section.
3. When touring and staying in the park and garden, visitors must pay close attention to uneven road surfaces, low passageways, or other hazards occasioned by the historic nature of the park and garden. Visitors must take the utmost care for their safety, the safety of the children they are accompanying and any other persons entrusted to them.

### Article 6 - ACCESS WITH BICYCLES ETC.

1. Visitors with a bicycle or scooter may enter the park and garden only if they are leading the bicycle or scooter. Riding a bicycle or scooter is prohibited, as is skateboarding and rollerblading.
2. For parking bicycles and scooters, visitors must use only the racks in the courtyard of the chateau.

### Article 7 - ACCESS WITH ANIMALS

1. Animals are allowed under the following conditions:
  - a. the animal must be on a leash;
  - b. the owner of the animal, or the person leading the animal, is responsible for the animal's behaviour, including any damage that might be caused by the animal to property under the management of the National Heritage Institute;
  - c. the person responsible for the animal must ensure that its excrements are cleaned away;
  - d. admission of the animal is free of charge.

### Article 8 - TAKINGS PHOTOS AND MAKING VIDEOS

1. Visitors are allowed to take photos and make videos for their own use, while respecting and protecting the privacy of other visitors.
2. Taking photos and making videos for public presentation and for commercial purposes must be agreed in advance in writing with the heritage site manager, specifying the date of taking the photos or making the videos and other details. Send your requests for taking photos/making videos to: [zakupy@npu.cz](mailto:zakupy@npu.cz).
3. When there is a cultural or other event open to the public held in the courtyard or park, by participating in the event, the visitor acknowledges and understands that photographic/video documentation may be taken during the event. This documentation will be used exclusively to meet the legitimate interests of the National Heritage Institute (also referred to as "NHI") for the purposes of promoting the event, informing about the event, etc. on the website, social networks, printed materials, etc. The photographic/video documentation will be taken mainly to capture the course of the event as a whole, not specific individuals. If visitors have any objections to this, they can contact the event organiser. The National Heritage Institute always protects any personal data obtained against misuse and processes them in accordance with currently applicable laws. Information on the protection of personal data, including advice on the rights of visitors, is available on the NHI website at [www.npu.cz](http://www.npu.cz) in the personal data protection section.

### Article 9 - FINAL PROVISIONS

1. Visitors can send their wishes or comments in writing to [zakupy@npu.cz](mailto:zakupy@npu.cz). Visitors can express their praise, comments or questions verbally, in writing or by phone at the National Heritage Institute, Regional Heritage Site Management at Sychrov: [bidlasova.lucie@npu.cz](mailto:bidlasova.lucie@npu.cz).
2. The visitor is liable to the National Heritage Institute or the manager of the heritage site for violation of the Rules for Visitors and for damage to property, in accordance with the applicable laws. The liability of the management of the heritage site for any damage caused to visitors during their stay on the grounds is governed by the generally applicable laws. The National Heritage Institute is not liable to visitors for damages resulting from failure to comply with these Rules for Visitors.
3. Exceptions to the rules for visitors may be granted in justified cases by the manager of the heritage site.
4. These Rules for Visitors enter into effect force on 20 January 2025; the existing Rules for Visitors are being repealed at the same time.